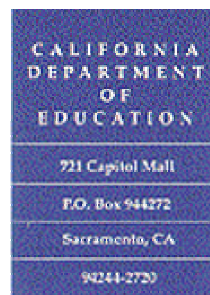




DELAINE EASTIN
State Intendent of Public Instruction



February 26, 2002

Katy Ray-Campus
Visalia Unified School District
5000 W. Cypress Ave
P.O. Box 5004
Visalia, CA 93278-5004

RE: Self-Review for Visalia Unified School District

Dear Ms. Ray-Campus:

The California Department of Education (CDE), Special Education Division (SED) wishes to express its appreciation for your cooperation and collaborative participation in the self-review process. We appreciate the time, energy and effort demonstrated by district staff response to our request for additional and revised information.

The purpose of this correspondence is to notify you of any remaining issues (**see boxes marked X below**) to be resolved. Please submit corrective action plans and evidence to your CDE consultant noted below.

The district identified the following corrective actions in response to the systemic findings of noncompliance in the self-review: 1) Revision of district special education forms including the assessment plan/report, IEP form, notification forms, and referral forms, 2) staff development and training, and 3) a follow up record review to be conducted by each site to verify that the stated corrective actions have appropriately addressed all noncompliance issues. CDE recommended follow-up review forms are available at your county office. Please contact Linda McKean. Follow-up review reports and evidence of compliance related to each corrective action are required to be on file at the district and each school site for CDE review in the event of a site visitation.

Districts who have not yet submitted requested information and evidence in response to CDE's initial review are required to do so.

Revised policies and procedures and new special education forms have been submitted to CDE for review. The CDE regional consultant will provide input once that review has been completed.

Once all items have been cleared, the district will receive a final closure letter.

Please contact the consultant below if you have questions.

Michele Shimek, Consultant, FMTA - Unit 3
Special Education Division
California Department of Education
515 L Street, Suite 270
Sacramento, CA 95814

E-mail: mshimek@cde.ca.gov

Fax: (916) 445-6803

Telephone: (916) 327-0864

SITE LEVEL DATA



Site Information and Certification Pages

Information received 12-26/01. Missing reviewer signature was submitted. Satisfactory explanation given for question regarding students' school of residence. **Cleared 2/26/02.**



Student Record Review Report, Site Corrective Action Plan, Student Level

Noncompliant Findings:

Student Record Review Report, Site Corrective Action Plan, Student Level Noncompliant Findings documents submitted 12/26/01 and complete. **Cleared 2/26/02.**



Student Record Review Report, Site Corrective Action Plan, Systemic Noncompliant Findings

Revised Corrective Action Plans – Systemic Noncompliant Findings documents and required information for specific individual school sites submitted 12/26/01. Specific site information complete as submitted. (Cleared 2-26-02). The site level systemic findings were folded into the district level systemic findings. Minor corrective actions still pending for systemic corrective actions. *See District Corrective Action Plan – Systemic Noncompliant Findings.*

DISTRICT LEVEL DATA



Identifying Information and Certification Page (District)

Verifying information and clarification submitted as requested. **Cleared 2/26/02**



Student Record Review Report, District Corrective Action Plan, **Student** Level Noncompliant Findings

All student level reports submitted. Refer to Site Corrective Action Plans. **Cleared 2/26/02.**



Student Record Review Report, District Corrective Action Plan, **Systemic** Noncompliant Findings

Revised *District Corrective Action Plan – Systemic Noncompliant Findings* reports submitted 12/26/01. Corrective actions state, *10 files will be reviewed for compliance.* Please inform CDE consultant of the due date for this process. Item number 5-1-5 (Document P:g-j): Please add a review of district policies and procedures to the corrective action plan for this item number.

DISTRICT SUMMARY, IEP IMPLEMENTATION AND SERVICE DATA



District Summary IEP Implementation and Services Data, Supplementary Aids and Services

The district submitted all missing/incomplete information as requested. **Cleared 2/26/02.**



District Summary IEP Implementation and Services Data, Related Services

The district submitted all missing/incomplete information as requested. **Cleared 2/26/02.**



Summary IEP Implementation and Services Data, SED/Mental Health/16+ yrs.

The district adequately clarified their response as requested. **Cleared 2/26/02**



IEP Implementation and Service Data Report, District Corrective Action Plan, **Systemic** Noncompliant Findings

Correct as originally submitted. **Cleared 11/5/01.**

FOCUS GROUP DATA



Focus Group Flier

Focus Group Flier submitted and complete. **Cleared 11/5/01.**



Focus Group Sign In Sheet

Clarifying information submitted as requested. **Cleared 2/26/02.**



Focus Group Completed Parent Debriefing Summary

Correct as submitted. **Cleared 2/26/02.**



Focus Group Data Collection, Summary, FAPE/LRE

Revised documentation submitted as requested; complete and correct. **Cleared 2/26/02.**



Focus Group Data Collection, Summary, Parent Participation

Revised documentation submitted as requested; complete and correct. **Cleared 2/26/02.**



Focus Group Data Collection, Summary, Secondary Transition

Revised documentation submitted as requested; complete and correct. **Cleared 2/26/02**



Focus Group Data Collection, Summary, General Supervision/Student Outcomes

Revised documentation submitted as requested; complete and correct. **Cleared 2/26/02**



Focus Group Report, District Level Corrective Action Plan, **Systemic** Noncompliant Findings

*Focus Group Report, District Level Corrective Action Plan, **Systemic** Noncompliant Findings* document submitted and complete. **Cleared 11/5/01.**

Thank you for your dedication to California special education students.

Sincerely,

Dr. Betty Carr, Administrator
Focused Monitoring & Technical Assistance - Unit 3
Special Education Division

cc: Marilyn Rankin, SELPA Director
Linda McKean, Administrator Tulare COE
Stan Carrizosa, Superintendent Visalia USD
Michele Shimek, FMTA Consultant, CDE

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